

Trim ½ inch
off left side

Trim ¾ inch
off top

Trim ½ inch
off right side



- Fill out fields for **Username** and **Password** – note all three bookmarks will populate with the same field data (or leave fields blank according to preference)
- Print on **letter-sized paper (portrait orientation)** selecting the **Actual size** option
- Print file **two-sided – flip on short side or top**

Trim 1 inch
between bookmarks



Trim 1 inch
between bookmarks



Trim ¾ inch
off bottom

